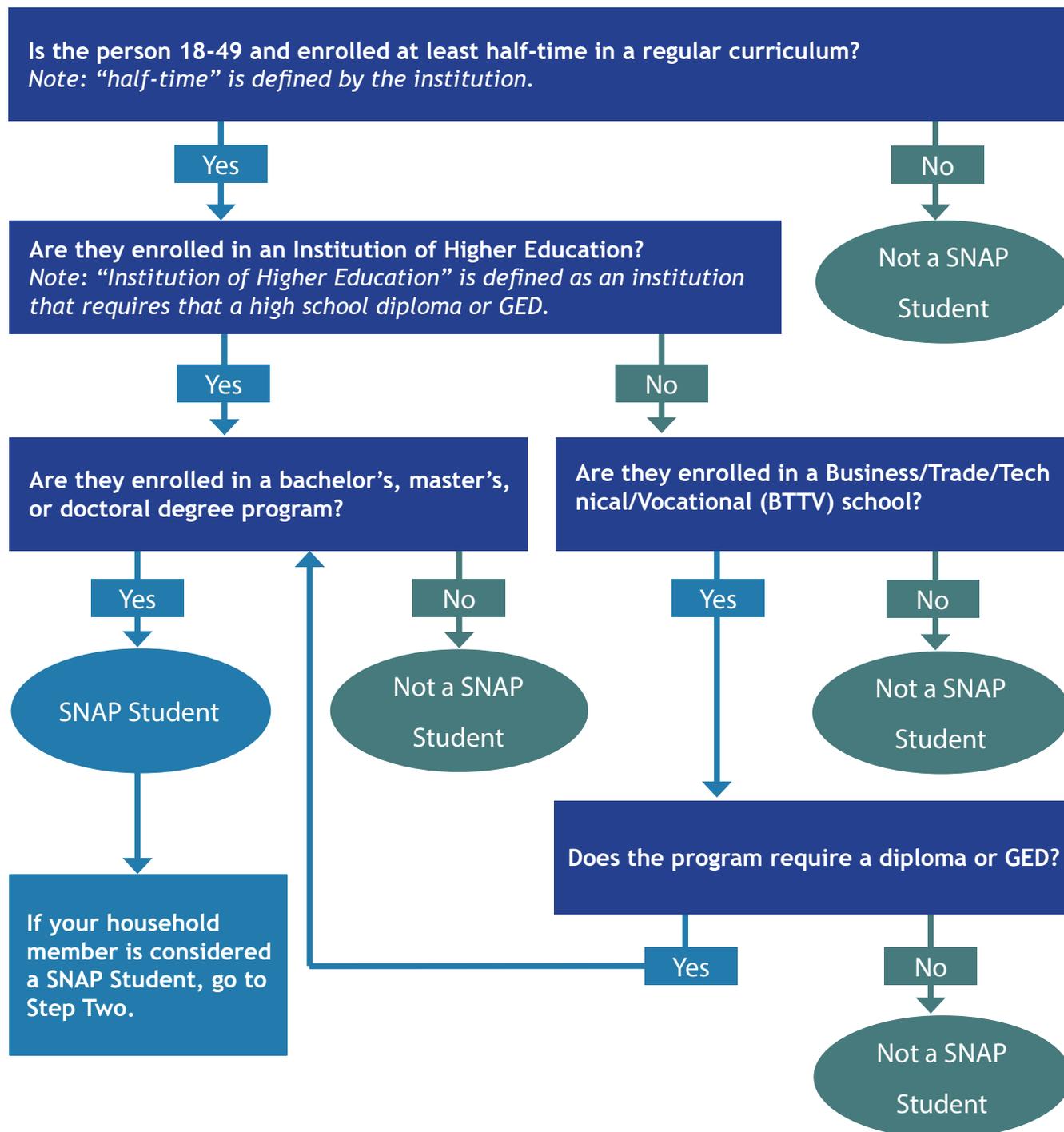


# SNAP Students Decision Tree

Someone declares they are going to school. Use the following two-step process to determine if they are an Eligible Student. If they are **Not a SNAP Student**, they will be considered part of the household and their income will be considered.

## Step One: SNAP Student



# Text Version of Step One: SNAP Students

Someone declares they are going to school. Use the following two-step process to determine if they are an Eligible Student. If they are **Not a SNAP Student**, they will be considered part of the household and their income will be considered.

1. Is the person 18-49 and enrolled at least half-time in an Institution of Higher Education? Note: “half-time” is defined by the Institution. If yes, proceed to number 2 below. If No, **not a SNAP Student**.
2. Are they enrolled in an Institute of Higher Education? Note: “Institution of Higher Education” is defined as an institution that requires a high school diploma or GED. If yes, proceed to number 3 below. If no, skip to number 4 below.
3. Are they enrolled in a bachelor’s, master’s, or doctorate degree program? If yes, **SNAP Student. Proceed to Step Two**. If no, **not a SNAP Student**.
4. Are they enrolled in a Business/Trade/Technical/Vocational (BTTV) school? If yes, proceed to number 5 below. If no, **not a SNAP Student**.
5. Does the program require a diploma or GED? If yes, proceed to number 6 below. If no, **not a SNAP Student**.
6. Are they enrolled in a bachelor’s, master’s, or doctorate degree program? If yes, **SNAP Student. Proceed to Step Two**. If no, **not a SNAP Student**.

**Continue to next page**

# Step Two: Eligible Student Criteria (Exemptions)

SNAP Students must meet one of the following to be considered an **Eligible Student**:

## Work/Employment

- » Employed an average of 20 hours/week or an average of 80 hours/month and paid for such employment
- » Self-Employed working 20 hours/week and earning Federal Minimum Wage @ 20 hours/week (after allowable deductions)
- » Awarded and receiving Work Study
  - If the student is approved for and willing to participate in a work-study program but there are no available work study positions for them, they still qualify under this criteria.



## Care/Control

- » Two-Parent household: Student is responsible for Care & Control of a child under 6 (one adult per child)
  - Responsible for a dependent from 6 to under 12 years of age when adequate childcare is not available
- » One-Parent household: Student is responsible for Care & Control of a child under 12



## Public Assistance Related

- » Receiving TANF/CW
- » Placed into an Institution of Higher Education through the Workforce Innovation Opportunity Act (WIOA), Employment First (EF), or a similar program
- » Participating in Employment First (EF)
  - For individuals who are considered SNAP Students but who do not meet any student exemptions, they can be referred to EF to gain eligibility for SNAP by participating in the program
  - SNAP Students must be screened for referral to EF and can only be referred if the EF program has capacity.
- » Participating in on-the-job training (OJT)
  - OJT means training provided to an employee after hire because the individual does not have the necessary work experience required for the job
  - OJT does not include internships, field work, or other practical experience required as part of their IHE coursework



# Step Two: Eligible Student Criteria (Exemptions)

SNAP Students must meet one of the following to be considered an **Eligible Student**:

## Physically or Mentally Unfit

- » Receiving SSI/SSDI
- » Facing a physical or mental barrier that results in an inability to work while also attending school
  - Example: the student is experiencing homelessness, has a reasonable accommodation from the school, or has a learning disability

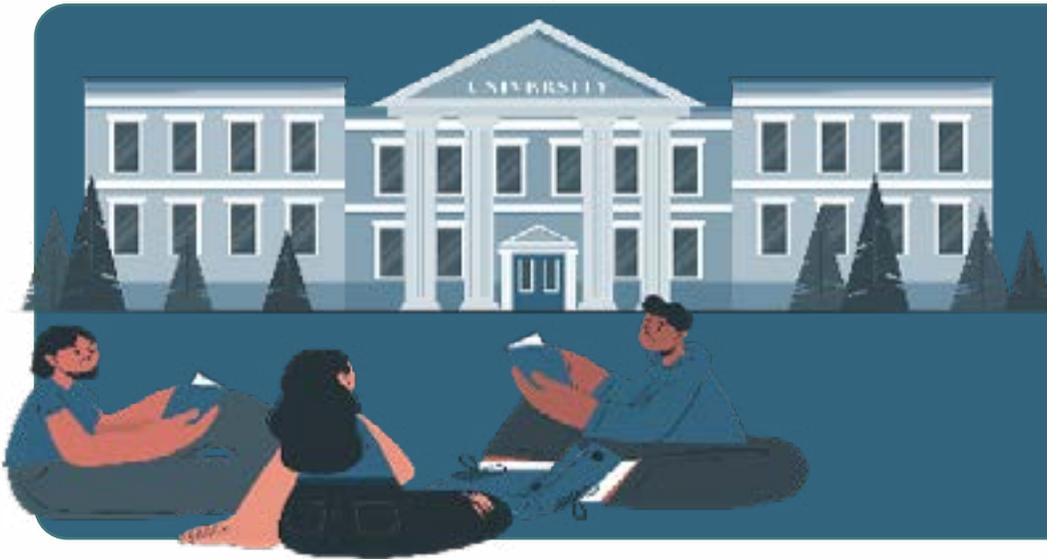
**Note:** This category may be at your discretion following the intent of the exception as the “inability to work while also attending school”



If the SNAP Student meets one of these criteria (exemptions), they are considered an **eligible** student. They will be included in the household and their income will be considered.



If the SNAP Student does not meet any of the criteria (exemptions), they are considered an **ineligible** student. They will become invisible to the SNAP household (they will not count in the household size and we will not consider their income).



**Note:** Students who receive a Meal Plan that provides 50%+ of their meals will be **Ineligible** even if they meet other qualifications.

## ACCESSIBILITY

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