

# SNAP SPLIT CHILD CUSTODY CLARIFICATION DESK AID

## CHILDREN IN SHARED LIVING ARRANGEMENTS FLOWCHART

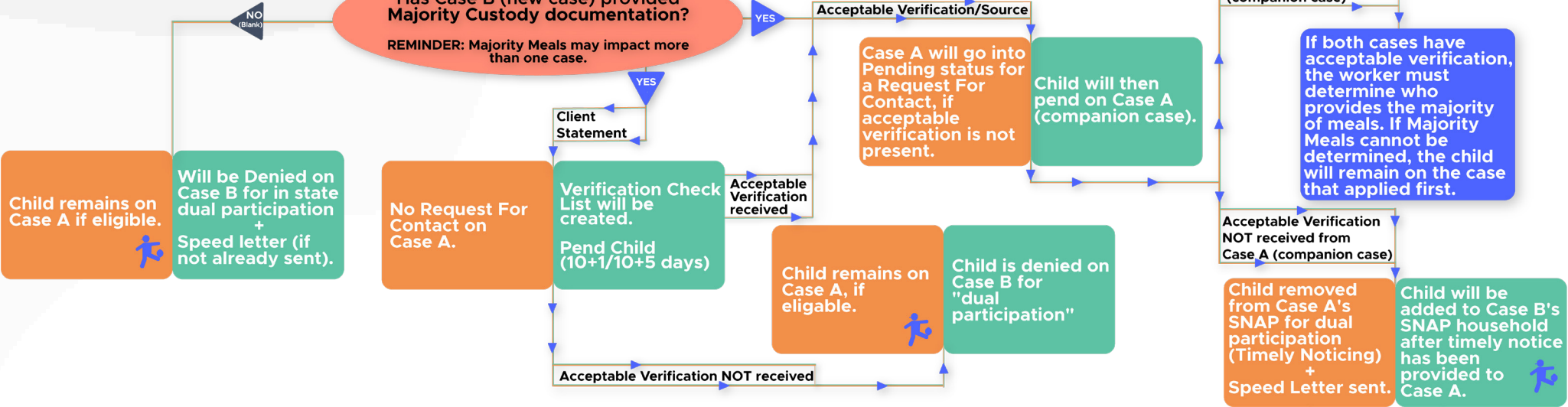


**Acceptable Verification Sources for Majority Custody:**

1. School admission record
2. Attendance record
3. Court documents
4. Collateral Contact

**START HERE**

**Has Case B (new case) provided Majority Custody documentation?**  
REMINDER: Majority Meals may impact more than one case.



# SNAP SPLIT CHILD CUSTODY CLARIFICATION DESK AID

The indicator on the **SNAP Split Child Custody Companion Cases Related List** (shown below) will populate when a child on the case:

- **FAILS** for Dual Participation
- **and is NOT** the Head of Household
- **and is 21** or younger.

SNAP Split Child Custody Companion Cases					
Case Id	Begin Date	End Date	Majority Custody	Majority Meals ...	
			Yes	No	

Click pencil icon (right) to open the SNAP Split Child Custody page (below).

SNAP Split Child Custody

Detail

\*Begin Date  End Date

Majority Custody  Yes  No

Verification  Source

Majority Meals Received in this Household  Yes  No

Majority Meals Begin Date  Majority Meals End Date

Justification

0/3900

\*Date Reported  Date Verified

Cancel Save & New Save & Continue Save

**SNAP Split Child Custody Companion Cases Related List** (above) will be modified to display a warning popup when the Majority meals is updated from **No** to **Yes** on a Case.

The pop up (below) will display the following informational message:

Warning

Updating the Majority Meals Received in this Household field from No to Yes may impact companion cases. Please check the related list.

Ok

Whenever a record is saved with **Majority Meals Received in a Household** is marked as **Yes**, a record will be created for the companion case(s), if there are no existing records for other SNAP companion cases with the same child.

A **SNAP Split Child Custody Companion Cases Related List** will be added to 'view all' **Majority Custody** spans. List will display the Case ID, **Majority Custody value**, **Verification**, **Source**, and **Majority Meals value** for the child on the current and companion SNAP cases. It will be associated with the same table as the *parent screen*.

If the indicator has been placed on the incorrect CBMS case, or if an **Effective Begin Date** is entered incorrectly, create a **Help Desk Ticket** to have the issue corrected.

