SVES Action Guide

CBMS | Action Guide | Revised: June 2025

CBMS will automatically call out to SVES upon application or Renewal for all members in the home and who have an SSN. Go to page 2 for information on Interpretation of SVES Interface Data. Additionally you can manually pull SVES data- see instructions below.

Requesting SVES information is a two step process:

- Step One — Request Information
- Step Two — Search Data

STEP ONE

From the Follow-Up Activities tab, select 'SVES Request' and type in the member's SSN. Select the request type (SSN verification, Title II etc.) and Save.

1. If the client/member's information does not populate, click on the blue search icon, enter the SSN and search. The client/member will be found by scrolling down on the pop-up screen and selecting the correct individual.
2. If all of the request types (SSN, TItle II etc.) are already populated with a check mark, you may want to uncheck one of the boxes then recheck to be able to 'Save' the request.
3. There are times that a member is not using their own claim number to receive Title II benefits. In these instances, when entering the request to pull SVES, the CAN/BIC will be entered on the request page in addition to the members actual SSN.
   a. The Claim Account Number (CAN) portion of the 'claim number' is the SSN of the wage earner on whose record, benefits are being paid (the claimant).
   b. The Beneficiary Identification Code (BIC) portion of the 'claim number' is used to identify the relation to the claimant.

       i. Example: A dependent child is receiving a portion of their father's disability claim. The CAN would be the father's SSN and the BIC would be C1 or C2-C9.

STEP TWO

From the Follow-Up Activities tab, select 'Search SVES data', type in the member's SSN and search.

This page will indicate records for SSN Verification, Title XVI, Title II and Citizenship and Identification (If SCHIP is triggered).

See Key Indicators for the results found in the next section.

SVES INTERFACE DATA INTERPRETATION

SSN Verification

- Will verify if the SSN provided and entered into CBMS is validated by SSA
  - o V=Verified
- If not verified, refer to the SSN Verification Code Map for more codes. Action may need to be taken to ensure that we have the correct information.

Refer to the SVES SSN Code Map for a list of Codes and their meaning

Title XVI (SSI)

- Application status
- Gross Income Received
  - o Date indicates the pay starts the month 'of'
    - Example: Payment month is listed as 1/1/2020 so the member receives this benefit effective 1/1/2020
- Disability details
- Other sources of Income
- Medicaid Indicator

- Resource Codes

Refer to the Title XVI Code Map for a list of Codes an their meaning

Title II (Retirement, Disability, Survivors)

- Gross Income Received
  - o Date indicates the pay starts the month 'following'
    - Example: Payment month is listed as 12/1/2019 so the member receives this benefit effective 1/1/2020
- Medicare Indicator
- Disability details

Refer to the Title II Code Map for a list of Codes and their meaning

Citizenship and Identification

- CBMS will automatically update Citizenship and Identification Verification Sources when SCHIP is triggered and verified for a Medical Assistance member
- Refer to the SVES SCHIP Citizenship and Identification Interface Verification Process document found in CBMS Communities.

Refer to the Entering SCHIP Data Process Manual

SVES RUNNING AUTOMATICALLY IN INTERFACES SUMMARY

When SVES is automatically run, the Interpretation of SVES interface data will be shown in the Interfaces Summary.

The data will display a summary of SVES file data and CBMS data if the data exists or if the data doesn't exist the display will state data doesn't exist. You will be alerted if action is needed (such as Medicare Premium updates, or income mismatches.).

ACCESSIBILITY

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