

SNAP WORK REQUIREMENTS AND ABAWD EXEMPTIONS

General Work Exemptions

Does the individual (ABAWD or not) meet or qualify for any of the following exemptions/work requirements?

Aged Based Exemption: <ul style="list-style-type: none">• 15 years or younger• 60 years or older• 16 or 17 years old who is not the head of household, or who is attending school, or is participating in E&T halftime or more Physically or Mentally Unfit for Employment: <ul style="list-style-type: none">• Recently released from an institution,• Domestic Violence,• Persons with Disabilities, or• History of being unable to maintain employment• Homelessness* Regular Participant In: <ul style="list-style-type: none">• Drug or alcohol treatment, or• Rehabilitation program Student Enrolled at least half time in: <ul style="list-style-type: none">• Any recognized school,• Training program, or• Institution of higher education (additional student requirements)	Responsible for the Care of: <ul style="list-style-type: none">• A dependent child under age 6, or• An incapacitated person Ineligible Household Member: <ul style="list-style-type: none">• Students• Non-citizens• Fleeing felons• Did not provide SSN• Used SNAP to purchase illegal drugs Unemployment Insurance Benefits (UIB): <ul style="list-style-type: none">• Applying for,• Appealing, or• Receiving Complying with: <ul style="list-style-type: none">• Colorado Works (CW/TANF), or• Colorado Refugee Services Program (CRSP) Employed or Self-Employed: <ul style="list-style-type: none">• Working a minimum of 30 hours per week, or• Receiving weekly earnings at least equal to the Federal Minimum Wage multiplied by 30 hours
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CBMS Data Entry for General Work Exemptions

Use the chart to the left to help you determine if your client qualifies for a General Work Exemption. Then select the appropriate option from the **Work Exemptions** drop-down list.



Note: Individuals may qualify for more than one exemption. If this is the case, you should determine which exemption is most permanent.

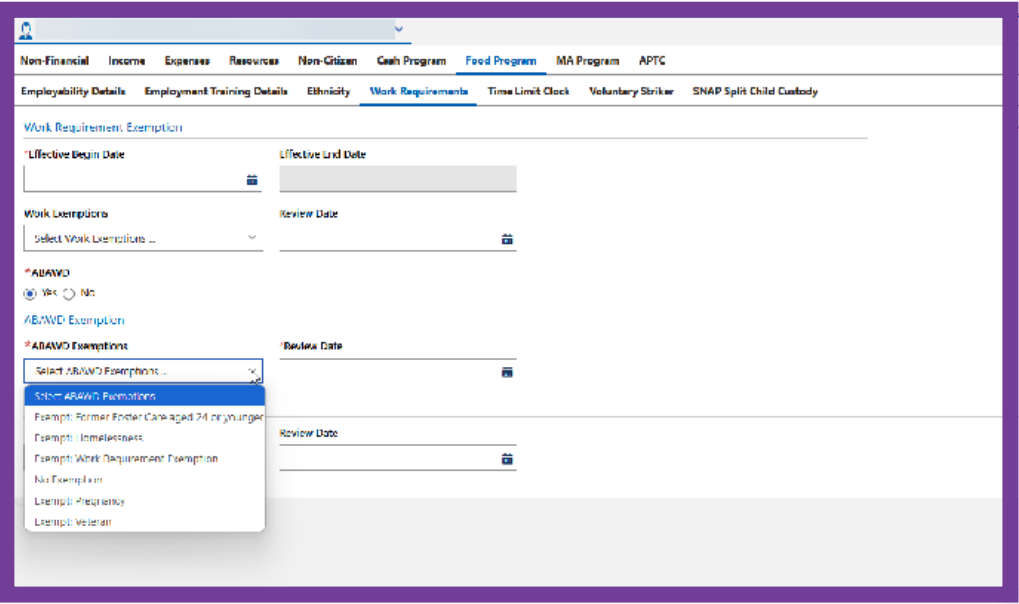
*Not everyone experiencing homelessness is “unfit for employment” but homelessness may be a reason they fit into this exemption.

SNAP WORK REQUIREMENTS AND ABAWD EXEMPTIONS

ABAWD Exemptions

CBMS Data Entry for ABAWD Exemptions

After you complete the Work Exemption section, use the information on the right to determine if your client is an ABAWD and if they qualify for an ABAWD Exemption. If your client IS an ABAWD, select the appropriate option from the [ABAWD Exemptions](#) drop-down list.



Is the individual an Able-Bodied Adult Without Dependents (ABAWD)?
Are they an individual aged eighteen (18) through the age of fifty-four (54) without a physical or mental disability who lives in a dwelling with no one under the age of eighteen (18) and, do they meet or qualify for one of the requirements below?

Meets Work Requirement Exemption
Does this individual meet any of the criteria from the ABAWD Work Requirements section?

Living in a county that is ABAWD exempted (Federal Waiver) - not available to ABAWD counties

Pregnancy

Homeless

Former Foster Care
They must be 24 years old or younger and have been in Foster Care on their 18th birthday

Veteran

Qualifying for a Discretionary Exemption - must be State Approved prior to use

If no, continue to the next page. If yes, stop here (individual meets work requirement)

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ABAWD Work Requirements

Able-Bodied? Physically/Mentally Unfit?

My client just broke his leg, does that mean he is no longer *Able-Bodied*? Probably not.

Able-Bodied means the person does not have a documented disability (they are not receiving social security or disability benefits).

Depending on your client’s circumstances, they may be considered physically unfit instead.

When in doubt, exempt!



CBMS Data Entry for ABAWD Work Requirements

If the ABAWD Exemptions selected is “Meets Work Requirement Exemption”, complete the [ABAWD Work Requirements](#) section by selecting the appropriate option for how they are meeting the Work Requirement.

A screenshot of a web-based data entry interface. The top navigation bar includes tabs for Non-Financial, Income, Expenses, Resources, Non-Citizen, Cash Program, Food Program, MA Program, and APTC. The 'Food Program' tab is active. Below this, there are sub-tabs: Employability Details, Employment Training Details, Ethnicity, Work Requirements, Time Limit Clock, Voluntary Striker, and SNAP Split Child Custody. The 'Work Requirements' sub-tab is selected. The main content area is titled 'Work Requirement Exemption'. It contains fields for 'Effective Begin Date' and 'Effective End Date'. Below these is a 'Work Exemptions' dropdown menu, currently showing 'Select Work Exemptions...'. To the right of this dropdown is a 'Review Date' field. Below the 'Work Exemptions' dropdown is a radio button group for 'ABAWD' with options 'Yes' (selected) and 'No'. Below the radio buttons is a dropdown menu for 'ABAWD Exemption'. This dropdown is open, showing several options: 'Select Meeting the 80 hrs/month Work Requirement', 'In-kind/Volunteer Work, avg. of 60 hrs/month', 'Not meeting the requirement', 'Paid work, avg. of 60 hrs/month', 'Participating with sb', and 'Referred to sb'. The first option is highlighted. To the right of this dropdown is another 'Review Date' field.

SNAP WORK REQUIREMENTS AND ABAWD EXEMPTIONS

Work Requirements, Resources, and Rights & Responsibilities

Work Requirements for all Work Registrants

- ✔ Register for work by signing the initial application and every RRR/ Renewal
- ✔ Provide SNAP eligibility staff sufficient information regarding employment status or availability for work
- ✔ Not voluntarilly quit a job or reduce work effort to fewer than 30 hours per week without good cause
- ✔ Accept an offer of suitable employment
- ✔ Report to an employer if referred by the local office if the potential employment is suitable employment
- ✔ Also required for ABAWDs only:
 - Work 20 hours per week (or averaged monthly) for a total of 80 hours a month; or
 - Participate in and comply with the requirements of a work program 20 hours per week or averaged monthly for a total of 80 hours a month; or
 - In any combination of working and participating in a work program for a total of 20 hours per week or averaged monthly for a total of 80 hours a month; or,
 - Participate in and comply with the Colorado Workfare program; or
 - Volunteer 20 hours per week or 80 hours per month

Work Registrant Rights & Responsibilities

You have the right to:

- Be advised of the availability of employment and training services and resources available to you including those offered by other public, private, and community-based organizations
- Understand any time limits of the SNAP program for your household
- Know how to fulfill the work requirements of the program, when applicable
- Be provided the exemption criteria (including exemptions from the general requirements). Provide information to the SNAP office and/or the Employment First Program about any current employment and availability for work

You have the responsibility to:

- Participate in an Employment and Training (E&T) program, unless you meet an exemption
- Interview for suitable jobs that may be arranged by Employment First
- Accept any offer of suitable employment

Resources

Remember, check the CDHS website to obtain an ABAWD Volunteer Verification Form.

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Client Communication

Need Help Communicating Work Requirements?

Review the suggestions below, but remember to tailor your communication according to your county’s capabilities. Is your county ABAWD exempt? Does your county offer Employment First? The answer to these questions may change how you communicate.

☒ **Exempt Work Registrant**

You are exempt from the work requirement. *If you are interested in Employment & Training Supports, we can refer you to Employment First at no cost to you.

☒ **Work Registrant**

You are eligible for SNAP benefits. *If you are interested in Employment & Training Supports, we can refer you to Employment First at no cost to you.

☒ **Countable Month**

You have used one of your three countable months of benefits. If you would like to extend your benefits, you must meet an exemption or a work requirement. *If you are interested in Employment & Training Supports, we can refer you to Employment First at no cost to you.

☒ ****Exempt ABAWD**

You are exempt from the work requirement. *If you are interested in Employment & Training Supports, we can refer you to Employment First at no cost to you.

☒ **ABAWD**

You are eligible and will receive 3 months of SNAP benefits. If you would like to extend your benefits beyond 3 months, you must meet an exemption or work requirement. *If you are interested in Employment & Training Supports, we can refer you to Employment First at no cost to you.

☒ **ABAWD Meeting Work Requirements**

You are already meeting work requirements. *If you are interested in Employment & Training Supports, we can refer you to Employment First at no cost to you.

*Does not apply to counties without Employment First

**Applies to all ABAWD Exempt counties

ACCESSIBILITY

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