INCOME FREQUENCY CALCULATIONS DESK AID

Pay Frequency	Multiplication Factor/Divisor	Examples
Weekly	x 4.3	$402.52 \times 4.3 = 1,730.84$
Every 2 weeks	x 2.15	$1,125.00 \times 2.15 = 2418.75$
Twice a month	x 2	\$598.60 × 2 = \$1197.20
Monthly	x 1	$1,562.89 \times 1 = 1562.89$
Every other month	Divide by 2	$3,500.00 \div 2 = 1,750.00$
Quarterly	Divide by 3	$3,389.23 \div 3 = 1,129.74$
Twice a year	Divide by 6	$7,012.00 \div 6 = 1,168.67$
Annual	Divide by 12	$24,000 \div 12 = 2,000.00$



INCOME CALCULATIONS IN CBMS

To see how an individual's income is calculated in CBMS, open the Display Individual Countable Income screen. Select the arched arrow for each income type listed.

✓ Display MA Individ	ual Countable Income S	Summary						100	
Туре	Source/Employer Name	Countable Value	Reason For Exemption/	EDBC Overridden SNAP	Original SNA	Month 3 👁			
arned	Solar Aircraft	\$0.00	EXEMPT						
arned	Amsted Industries	\$4,036.84				5			
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A new	screen will	display ho	w CBMS calcu	ulated the co	ountable	e income.			
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Earned In	come Calculation	on	w CBMS calcu	ulated the co	ountable				
Earned In	come Calculation Descriptic Frequency	on	w CBMS calcu	ulated the co	ountable	Value		×	
Earned In Steps 1	come Calculation Descriptic Frequency Latest Inco	on / ome Received	al Amount of Income received in Lat		ountable	Value Every 2 week			
Earned In Steps 1 2	come Calculation Descriptio Frequency Latest Inco Total Inco	on / ome Received me Received Amount = Tot		test Month	ountable	Value Every 2 week 2022-02-01			
Earned In Steps 1 2 3	Come Calculation Description Frequency Latest Inco Total Inco	on / ome Received me Received Amount = Tot aber of Income received rec	al Amount of Income received in Lat	test Month records in Latest Month		Value Every 2 weel 2022-02-01 \$1878.00			
Earned In Steps 1 2 3 4	come Calculation Description Frequency Latest Inco Total Inco Total Num Average o	on / ome Received me Received Amount = Tot aber of Income received rec	al Amount of Income received in Lat ords = Nümber of Income received	test Month records in Latest Month		Value Every 2 week 2022-02-01 \$1878.00 1			
Earned In Steps 1 2 3 4 5	come Calculation Description Frequency Latest Inco Total Inco Total Num Average o Frequency	on / ome Received me Received Amount = Tot aber of Income received rec of Income Received Amount / Multiplication Factor	al Amount of Income received in Lat ords = Nümber of Income received	test Month records in Latest Month iotal Number of Income receive		Value Every 2 week 2022-02-01 \$1878.00 1 \$1877.60			

