

Income Changes

1. Determine what FPL the household was approved at for the most recent intake/RRR/PR.
2. Next, determine the first change to income that is being verified, reading the chart from left to right based on the reported changes.

This chart is meant to help understand how changes may affect an ongoing case.

NVV = Non VUR Verified Income

Adverse Action = Can include a decrease in benefits or case closure

FPL When Approved at Intake/RRR/PR		Ongoing Change 1			Ongoing Change 2			Ongoing Change 3		
		Compare the FPL percentage in Change 1 with the FPL percentage from Intake/RRR/PR		How to Act	Compare the FPL percentage in Change 2 with the FPL percentage from Change 1		How to Act	Compare the FPL percentage in Change 3 with the FPL percentage from Change 2		How to Act
1	↓ 130%	Increase in income (VUR or NVV)	Now ↑ 130%	Adverse Action (21 day rule)	Increase in income (NVV)	Still ↑ 130%	Set to RRR	Decrease in income	Still ↑ 130%	Month after verified
2	↓ 130%	Increase in income (VUR or NVV)	Now ↑ 130%	Adverse Action (21 day rule)	Increase in income (VUR)	Still ↑ 130%	VUR logic (21 day rule)	Decrease in income	Still ↑ 130%	Month after verified
3	↓ 130%	Increase in income (VUR or NVV)	Now ↑ 130%	Adverse Action (21 day rule)	Decrease in income	Still ↑ 130%	Month after verified	Increase in income (NVV)	Still ↑ 130%	Set to RRR
4	↓ 130%	Increase in income (NVV)	Still ↓ 130%	Simplified Reporting (Set to RRR)	Increase in income (VUR or NVV)	Now ↑ 130%	Adverse Action (21 day rule)	Increase in income (NVV)	Still ↑ 130%	Set to RRR
5	↓ 130%	Increase in income (VUR)	Still ↓ 130%	VUR logic	Increase in income (VUR or NVV)	Now ↑ 130%	Adverse Action (21 day rule)	Decrease in income	Now ↓ 130%	Month after verified
6	↑ 130%	Increase in income (NVV)	Still ↑ 130%	Set to RRR	Increase in income (VUR)	Still ↑ 130%	VUR logic	Decrease in income	Still ↑ 130%	Month after verified
7	↑ 130%	Decrease in income (NVV)	Still ↑ 130%	Month after verified	Decrease in income	Now ↓ 130%	Month after verified	Increase in income (NVV)	Now ↑ 130%	Adverse Action (21 day rule)

EXAMPLE (LINE 1): Household approved for under 130% FPL

- **Change 1:** Reports and verifies change in income to over 130% FPL → Act on change based on Adverse Action
- **Change 2:** Reports and verifies change of income and remains over 130% FPL → Act on Change at RRR
- **Change 3:** Reports and verifies decrease in income and remains over 130% FPL → Act on Change month after verified

