



Enhancement Project: CPPM-7640 CBMS Employment First (EF) Work Registration Updates and Mobile Apps Activity Mapping

- Participants will now be able to report hours for Employment First (EF) activities through the PEAK website and MyCOBenefits mobile application.
- Participants who are working with a Colorado Works (CW) and EF case manager, will have the option to select which program the hours they are reporting should be added to.
- Participants can only submit hours for one program at a time.
- PEAK and MyCOBenefits users will now also be able to upload verifications for their reported EF hours.
- On the ‘Maintain Participant Activities’ screen in Employment First, ‘Basic Education’ is now a value in the Activity drop down under the Employment First Activities.

This is where you can designate a user as an EF participant:

The screenshot shows the 'Plan' tab for an 'Employment First Plan'. The 'Active EF Participant' checkbox is checked and highlighted with a red box. Other fields include Plan Status (EF - Declined Program Services), Plan Status Date (07/10/2018), Plan Start Date (04/06/2018), Worker (Select Worker...), Client's Email, and English as a Second Language (ESL) (Yes/No).

An indicator will also be visible in the ‘View History’ window:

The screenshot shows the 'View History' window with a table of records. The 'Active EF Participant' column is highlighted with a red box, showing 'Yes' for the first record.

Plan Status	Plan Status D...	Plan Start Date	Worker	Client's Email	English as a S...	Active EF Part...	My Story	Long Term G...	Short Term G...	Partici
EF - Declined Proç	07/10/2018	04/06/2018			Yes	Yes				
EF - Declined Proç	07/10/2018	04/06/2018			Yes					

