DRS/IPV ACTION GUIDE

INTERFACE INFORMATION

The DRS/IPV interface, also known as eDRS searches for Intentional Program Violations (IPVs) located in the Disqualified Recipient System (eDRS) national database for SNAP recipients.

Review this interface at initial application, RRR, when adding a new household member to a case, or during an investigation.

DRS/IPV can be accessed through **Follow Up** activities or the **Interfaces Summary** in II.

CBMS checks eDRS automatically when data entry changes occur or if you select the Trigger eDRS button.

CBMS will check eDRS when an individual:	**The FA case must also meet the following:**
• Applies or Reapplies for Food Assistance • Is marked as back in the home on a FA case • Has any of the following demographic data changed: ◦ Name (First, Last or Middle) ◦ SSN ◦ Gender ◦ Date of Birth	• The individual must be currently requesting FA • Have an SSN with an acceptable Verification Source • Is 16 years of age or older • Case Complete is set to "Yes"

RESEARCHING THE ALERT/RESULT

Enter the SSN or Case Number of the individual and search

The Response field will indicate what your next steps should be:

• For "N" responses: No IPVs were found. No further action is required.
• For "Y" responses: A disqualification record was found. Highlight the record and click on the **View DRS/FA Disqualifications Detail** related page

The response types of Disqualification include:

A – A Colorado disqualification record added to DRS

M – A Colorado disqualification record that was modified and sent to DRS

D – A Colorado disqualification record that was deleted (reversed) and sent to DRS

Q – A Colorado query record

I – An out-of-state disqualification record received from DRS

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TAKING ACTION ON THE CASE

For an out of state IPV (Type I) for SNAP: The worker will need to enter the information found from the DRS interface in the **Disqualification** page.

The following data entry is needed:

• **Program Group** = Food Assistance
• **State** = Out of State
• **EBD** = date known to the State of Colorado
• **Begin Date** = Date the IPV started in the other state
• **End Date** = system populated
• **Occurrence #** = 1, 2, or 3 (disqualification Number on DRS page)
• **Type** = (DRS page Offense Description)
• **Penalty Length** = number of months (1 year = 12, 2 years = 24, 10 years = 120, 99 years = 999)
• **Document Type** = (this is used in CO, the user may have to ask other states what form was used for IPV)
• **Investigation Start Date and End Date** (the user may have to contact other states for this info or just use the Decision date for both dates.)
• **Decision Date** = Date the decision was made
• **State Agency** = State of IPV
• **Verification** = received
• **Source** = Admn Disqualification

If information is missing in the interface use the provided contact information for the other state to obtain the items needed.

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