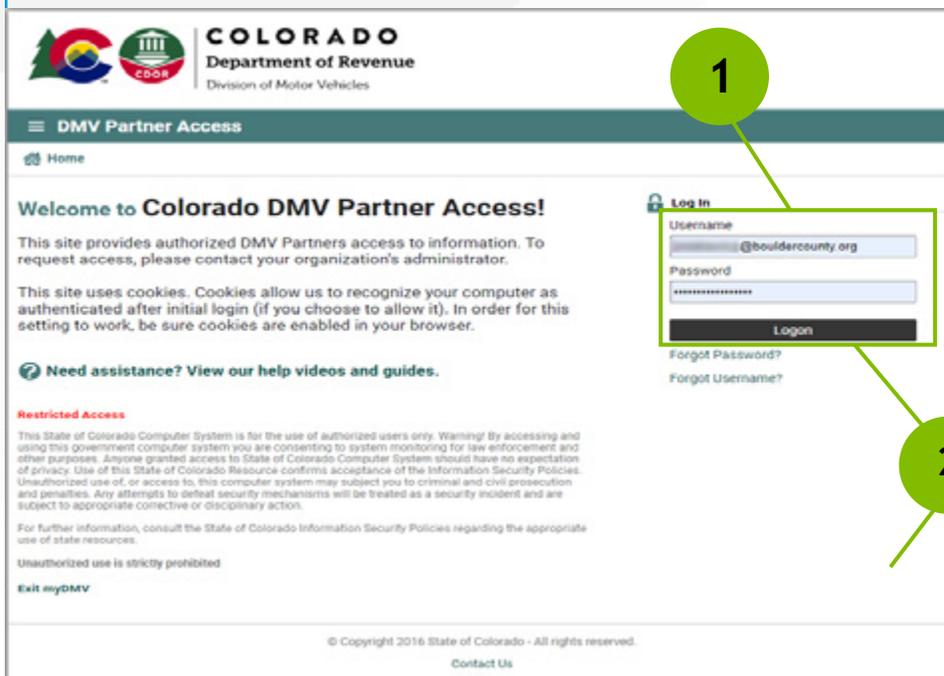# DMV Interface Reference Guide

## Accessing the DMV

- Navigate to the [DMV Website](DMV Website)
- Enter your Username and Password
- Click **Logon**

Note: If you're a **first time user,** you must set up your account. An authentication email may be required prior to logging in.
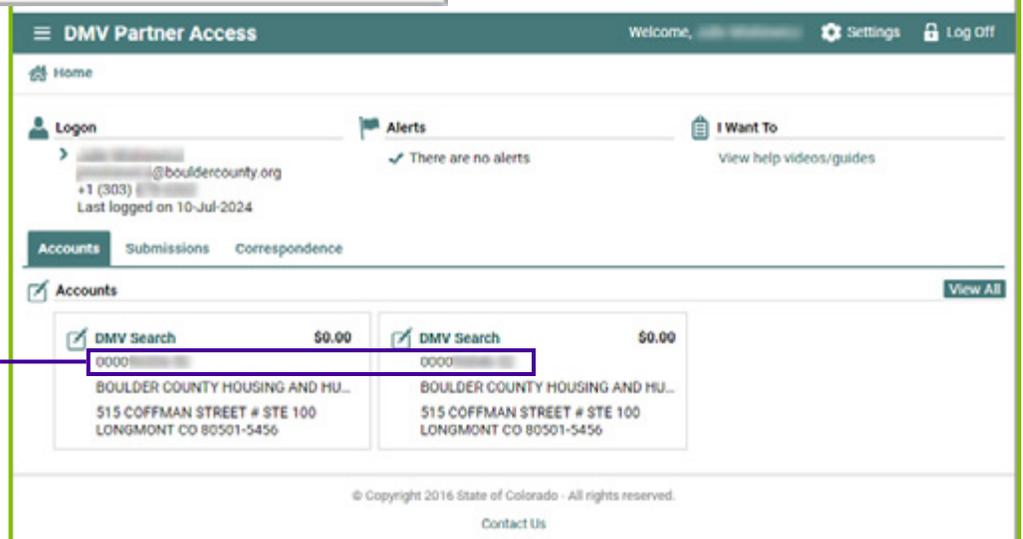


## Login Tip

Remember to select Trust this Browser if an authentication email needs to be sent.

This process needs to be repeated every time cookies/cache are cleared!

## DMV Search Codes

**Both** DMV Search codes will provide D**river's License, DMV ID, Lawful Presence,** and **Vehicle Information.**

COLORADO
Healthcare & Economic Security
Staff Development Division

# DMV Search

Once you've been redirected to the **DMV Search** page, select either:

- Perform Driver Search
- Perform a Vehicle Search



# Driver Search

Click **Perform Driver Search** to locate a customer using their:

- **Social Security Number**
- **Customer Identifier** (ID Number)
- **First/Last Name** and **Date of Birth**

# Driver License Information

This section displays any **current** and **expired** Colorado licenses/IDs, **Name History**, and **Lawful Presence**.

If an ID/LP doesn't interface into CBMS through DMV, it can be data entered manually.



| Driver License Information | | Filter |
| --- | --- | --- |
| Date of Birth | : | |
| CDL Privilege | : Eligible | |
| NCL Privilege | : Valid | |

**Name History**

| Type | First Name | Middle Name | Last Name | Suffix | Commence | Cease |
| --- | --- | --- | --- | --- | --- | --- |
| Legal | | | | | 26-Jul-1996 | |

**License History**

| License Number | License Type | Issued Date | Expiration Date | Cancelled Date |
| --- | --- | --- | --- | --- |
| | Regular License | 13-Aug-1996 | 18-Aug-2001 | 06-Aug-1998 |
| | Regular License | 01-Jul-2003 | 18-Aug-2013 | 02-Oct-2003 |
| | Regular License | 02-Oct-2003 | 18-Aug-2013 | 26-Aug-2011 |
| | Regular License | 26-Aug-2011 | 18-Aug-2016 | 14-Dec-2015 |
| | Regular License | 14-Dec-2015 | 18-Aug-2020 | 16-Aug-2020 |
| | Regular License | 16-Aug-2020 | 18-Aug-2025 | |

**Address History**

| Type | Address | | Commence | Cease |
| --- | --- | --- | --- | --- |
| Residence | | CO 80303 | 14-Dec-2015 | 15-Aug-2020 |
| Residence | | CO 80303-8324 | 16-Aug-2020 | |
| Last Known | | CO 80303-8324 | 20-Mar-2017 | 15-Aug-2020 |
| Last Known | | CO 80303-8324 | 16-Aug-2020 | |

**Previous Address History**

| Type | Address | Corrected Address | Commence |
| --- | --- | --- | --- |
| Residential | CO 8163 | | 13-Aug-1996 |
| Residential | CO 803043252 | | 01-Jul-2003 |
| Residential | CO 803041965 | | 26-Aug-2011 |
| Residential | CO 80303 | | 14-Dec-2015 |
| Residential | CO 80303 | | 14-Dec-2015 |

**Driving History** — Show History

# Address History

This section displays the **current** home/mailing address in addition to any previously used addresses. Take note of any different zip codes before you perform a **vehicle search**.

# Vehicle Search



**COLORADO** Department of Revenue — Division of Motor Vehicles

☰ Vehicle Search

🏠 Home › DMV Search › Vehicle Search

**Search Information**

Select a Search Type

| Name | Plate | VIN |

Last Name

First Name

Middle Initial

Zip Code
80303

Search

Vehicles can be located by:
- **Name** (First, Last, Zip Code)
- **Plate Number**
- **VIN**

Use each Zip Code that appears for your customer under **Driver Search**.

Search using the customer's **VIN** if a previously verified vehicle no longer appears. Check V2 for past registrations.

All vehicles **must** be valued using the **lowest value** found on Kelley Blue Book or NADA. Note: Best practice is to use the lowest value identified (for Adult Financial, if no value is found, you can use $400).

# Select Vehicle Owner

Once **Search** is clicked, the window will expand **downwards** with a list of vehicle(s) the customer appears as an owner on. If **no results** are found, the message "*No matching results were found for your search*" will appear under the **Search** button.

To view vehicles, select the **radio button** next to the vehicle(s) you want more information on, then click **Get Vehicles**.

## Select a Vehicle Owner

Select an owner and click "Get Vehicles" to see associated vehicles.

| Select | Owner Name | Owner 2 Name | Owner 3 Name | Owner 4 Name | Street | Zip Code |
|--------|-----------|--------------|--------------|--------------|--------|----------|
| ○ | | | | | | 803030000 |
| ○ | | | | | | 803030000 |
| ○ | | | | | | 803030000 |
| ○ | | | | | | 803030000 |

4 Rows

**Get Vehicles**

## Vehicle Information

**License Plate Number**

**Expires**
31-Mar-1996

**VIN**

**Year**
1986

**Make**
CHEV

**Body**
BLA

**Vehicle Type**
Passenger Car

CO 803030000

**Purchase Date**
01-May-1991

**Last Business Date**
30-Mar-1995

**Title Number**

**Weight**
3,500

**Taxable Value**
12,663.00

# Vehicle Information

Pay careful attention to:

- **VIN**: This can help you determine what vehicle your customer owns. The VIN Decoder can help identify. Vehicles without a make/model listed.
- **Last Business Date**: This is the last time the vehicle was registered.
- **Taxable Value**: This is the value that will be used for **Homemade Trailers**. Remember, for AF, if a value can't be determined using NADA or Kelley Blue Book, use $400.